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Robin Reich

From: Robin Reich <robin@solsticeak.com>
Sent: Thursday, October 9, 2014 12:05 PM
To: 'alaskaba@live.com'
Cc: Beaton, Barbara J (DOT) (barbara.beaton@alaska.gov); Royce Conlon (RoyceConlon@pdceng.com); carla@solsticeak.com
Subject: Seward Airport Improvements Project: Stakeholder Working Group
Attachments: SWGWelcomePacketAnderson.pdf

Mr. Anderson-

Attached to this email is a letter from the Alaska Department of Transportation and Public Facilities formally inviting you to become a member of the Seward Airport Improvements Project Stakeholder Working Group. (A hard copy of the letter has been mailed.) Please feel free to call or email if you have questions. We look forward to seeing you soon.

Thank you.

Robin Reich
Solstice Alaska Consulting, Inc.
2607 Fairbanks Street, Suite B
Anchorage, AK 99503
907.929.5960
907.903.0597 (mobile)



www.solsticeak.com

Robin Reich

From: Robin Reich <robin@solsticeak.com>
Sent: Thursday, October 9, 2014 12:12 PM
To: 'mike.edelmann@faa.gov'
Cc: Beaton, Barbara J (DOT) (barbara.beaton@alaska.gov); Royce Conlon (RoyceConlon@pdceng.com); carla@solsticeak.com
Subject: Seward Airport Improvements Project: Stakeholder Working Group
Attachments: SWGWelcomePacketEdelmann.pdf

Mr. Edelmann-

As requested by Barb Beaton at Alaska Department of Transportation and Public Facilities, I am emailing you a formal invitation to become a member of the Seward Airport Improvements Project Stakeholder Working Group. (A hard copy of the letter has been mailed.) Please feel free to call or email Barb if you have questions. We look forward to seeing you soon.

Thank you.

Robin Reich
Solstice Alaska Consulting, Inc.
2607 Fairbanks Street, Suite B
Anchorage, AK 99503
907.929.5960
907.903.0597 (mobile)



www.solsticeak.com

Robin Reich

From: Robin Reich <robin@solsticeak.com>
Sent: Thursday, October 9, 2014 12:30 PM
To: 'jhunt@cityofseward.net'
Cc: Beaton, Barbara J (DOT) (barbara.beaton@alaska.gov); Royce Conlon (RoyceConlon@pdceng.com); carla@solsticeak.com
Subject: Seward Airport Improvements Project: Stakeholder Working Group
Attachments: SWGWelcomePacketHunt.pdf

Mr. Hunt-

Attached to this email is a letter from the Alaska Department of Transportation and Public Facilities formally inviting you to delegate two people to become members of the Seward Airport Improvements Project Stakeholder Working Group. The Department requests that the City's representatives be one person from the planning department and another person who is an elected official (or a designee of elected officials). (A hard copy of the letter has been mailed.) Please feel free to call or email if you have questions. We look forward to seeing the City's representatives soon.

Thank you.

Robin Reich
Solstice Alaska Consulting, Inc.
2607 Fairbanks Street, Suite B
Anchorage, AK 99503
907.929.5960
907.903.0597 (mobile)



www.solsticeak.com

Robin Reich

From: Robin Reich <robin@solsticeak.com>
Sent: Thursday, October 9, 2014 12:16 PM
To: 'kubitzj@akrr.com'
Cc: Beaton, Barbara J (DOT) (barbara.beaton@alaska.gov); Royce Conlon (RoyceConlon@pdceng.com); carla@solsticeak.com
Subject: Seward Airport Improvements Project: Stakeholder Working Group
Attachments: SWGWelcomePacketKubitz.pdf

Mr. Kubitz -

Attached to this email is a letter from the Alaska Department of Transportation and Public Facilities formally inviting you or your designee to become a member of the Seward Airport Improvements Project Stakeholder Working Group. (A hard copy of the letter has been mailed.) Please feel free to call or email if you have questions. We look forward to seeing you soon.

Thank you.

Robin Reich
Solstice Alaska Consulting, Inc.
2607 Fairbanks Street, Suite B
Anchorage, AK 99503
907.929.5960
907.903.0597 (mobile)



www.solsticeak.com

Robin Reich

From: Robin Reich <robin@solsticeak.com>
Sent: Thursday, October 9, 2014 12:18 PM
To: 'dmahalak@borough.kenai.ak.us'
Cc: Beaton, Barbara J (DOT) (barbara.beaton@alaska.gov); Royce Conlon (RoyceConlon@pdceng.com); carla@solsticeak.com
Subject: Seward Airport Improvements Project: Stakeholder Working Group
Attachments: SWGWelcomePacketMahalak.pdf

Mr. Mahalak-

Attached to this email is a letter from the Alaska Department of Transportation and Public Facilities formally inviting you to become a member of the Seward Airport Improvements Project Stakeholder Working Group. (A hard copy of the letter has been mailed.) Please feel free to call or email if you have questions. We look forward to seeing you soon.

Thank you.

Robin Reich
Solstice Alaska Consulting, Inc.
2607 Fairbanks Street, Suite B
Anchorage, AK 99503
907.929.5960
907.903.0597 (mobile)



www.solsticeak.com

Robin Reich

From: Robin Reich <robin@solsticeak.com>
Sent: Thursday, October 9, 2014 12:22 PM
To: 'sean.montgomery@alaska.gov'
Cc: Beaton, Barbara J (DOT) (barbara.beaton@alaska.gov); Royce Conlon (RoyceConlon@pdceng.com); carla@solsticeak.com
Subject: Seward Airport Improvements Project: Stakeholder Working Group
Attachments: SWGWelcomePacketMontgomery.pdf

Mr. Montgomery-

As requested by Barb Beaton at Alaska Department of Transportation and Public Facilities, I am emailing you a formal invitation to become a member of the Seward Airport Improvements Project Stakeholder Working Group. (A hard copy of the letter has been mailed.) Please feel free to call or email Barb if you have questions. We look forward to seeing you soon.

Thank you.

Robin Reich
Solstice Alaska Consulting, Inc.
2607 Fairbanks Street, Suite B
Anchorage, AK 99503
907.929.5960
907.903.0597 (mobile)



www.solsticeak.com

Robin Reich

From: Robin Reich <robin@solsticeak.com>
Sent: Thursday, October 9, 2014 12:20 PM
To: 'bearlakepilot@gmail.com'; 'iscream4me@gmail.com'
Cc: Beaton, Barbara J (DOT) (barbara.beaton@alaska.gov); Royce Conlon (RoyceConlon@pdceng.com); carla@solsticeak.com
Subject: Seward Airport Improvements Project: Stakeholder Working Group
Attachments: SWGWelcomePacketPerry.pdf

Mr. Perry-

Attached to this email is a letter from the Alaska Department of Transportation and Public Facilities formally inviting you to become a member of the Seward Airport Improvements Project Stakeholder Working Group. (A hard copy of the letter has been mailed.) Please feel free to call or email if you have questions. We look forward to seeing you soon.

Thank you.

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2607 Fairbanks Street, Suite B
Anchorage, AK 99503
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907.903.0597 (mobile)



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THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Transportation
and Public Facilities

DESIGN & ENGINEERING SERVICES
Central Region Aviation Design

PO Box 196900
Anchorage, Alaska 99519-6900
Phone: 907.269.0617
Toll Free: 800.770.5263
TDD: 907.269.0473
TTY: 800.770.8973
Fax: 907.243-4409.

October 8, 2014

Alaska Wing Civil Air Patrol
Brandon Anderson
PO Box 6014
Elmendorf AFB, AK 99506

Subject: Seward Airport Improvements Project: Stakeholder Working Group

Dear Mr. Anderson:

The Alaska Department of Transportation and Public Facilities (DOT&PF), in association with the Federal Aviation Administration (FAA), is proposing to improve the Seward Airport. The project's primary purpose is to make improvements that will substantially reduce further damage to airport facilities caused by the frequent flooding of the Resurrection River. The proposed project will also include runway/taxiway reconstruction, pavement rehabilitation, new airport lighting and an electrical enclosure building, new navigational aids, additional fencing, and erosion control/armor protection.

To maintain regular communication between the project team and key members of the public, we are forming a Stakeholder Working Group (SWG). On behalf of the DOT&PF, I would like to formally invite you to become a member of the SWG.

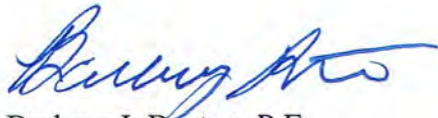
To help you get acquainted with the purpose of the Stakeholder Working Group, enclosed are a Stakeholder Working Group Roles sheet and a group membership list. Once the group is formed we will provide a more detailed schedule of SWG meetings. In general, we anticipate monthly communication in these forms: in-person meetings in Seward, teleconference meetings, or individual data-gathering conversations by phone or in person.

The goals for these meetings are to discuss project issues and findings as they are developed; to cultivate a well-rounded and more complete view of the project as a result of group interaction; and to provide a mechanism for steady and continuous connection between the project team and key stakeholders.

We appreciate your participation in your role as active listener, thoughtful commentator, and personal bridge between the project and your organization, neighbors, co-workers, family, and

friends. Please confirm your intention to become a member by contacting Solstice Alaska Consulting, who is coordinating stakeholder and public participation, via email at solsticeak@solsticeak.com at your earliest convenience. If you would like to designate another person to represent your organization, please provide that person's contact information. Additional project information can be found soon at www.dot.state.ak.us/creg/sewardairport/.

Sincerely,

A handwritten signature in blue ink, appearing to read "Barbara J. Beaton".

Barbara J. Beaton, P.E.
Project Manager, DOT&PF

cc: Royce Conlon, P.E., Project Manager, PDC Inc. Engineers
Robin Reich and Carla SlatonBarker, Solstice Alaska Consulting

Enclosures: Stakeholder Working Group Roles, Stakeholder Working Group Membership List

Roles of the Stakeholder Working Group

What is the Seward Airport Improvements Project Stakeholder Working Group?

- The Stakeholder Working Group is comprised of people who meet regularly to discuss the project.
- People selected to serve on the working group reflect a cross section of potential issues and constraints that this project will need to address—from airport use, to funding, to environmental considerations. A diversity of viewpoints will ensure full discussion of project issues and needs.
- The working group will receive briefings and detailed information to allow discussion based on best available information.
- The working group will provide a sounding board for ideas and strategies to solve problems.
- Working group input is important and can affect the project outcome.

What is the role of the participant in the Stakeholder Working Group?

- Attend meetings to understand the full breadth of the problems to be solved.
- Be an active listener—listening to the project team and to other working group participants.
- Ask lots of questions to gain an understanding of the process, the airport, and any considerations presented.
- Share ideas based on your individual knowledge and experience. Your role in the community, as an airport user, agency representative, elected official, or resident will be reflected in your preferences and opinions.
- Discuss the project with neighbors, co-workers, friends, and business associates and share insights from these conversations with the project team.

What is the role of the Project Team in the Stakeholder Working Group?

- Inform the working group about the process.
- Inform the working group about the project area—airport operations, airport standards, and funding, as well as environmental considerations like floodplains, fish habitat, and wetlands.
- Provide technical expertise to help the working group understand various strategies to solve problems.
- Give timely notice of meetings and distribution of documents.
- Answer questions.

Why convene a Stakeholder Working Group?

- The project team benefits from the broader experience and vision of the participants.
- More viewpoints and local knowledge are reflected in the project alternatives.
- The project alternatives and recommendations receive wider acceptance when more community members participate in the process that created the solutions.

How will the Stakeholder Working Group recommendations be reflected in the project?

- The goal of the working group will be to discuss issues and information and assist in developing strategies for solving problems.
- Working group meetings will be documented and meeting notes will become a part of the project's permanent record.

Who will make the final decisions for the study?

- The decision-makers for this project are the Alaska Department of Transportation and Public Facilities (DOT&PF) and the Federal Aviation Administration (FAA). All decision-making processes will follow federal and state guidelines.

Seward Airport Improvements Project Stakeholder Working Group (SWG) Membership

Aircraft/Airport User Membership: Membership includes representation from these groups: (a) Civil Air Patrol and (b) General Aviation/Lease Holder. The SWG does NOT include membership that represents commuter air carrier or military perspectives—these stakeholders will be involved via other participation tools (newsletters and interviews as needed to support project research).

Local, Borough and State Government/Leadership Membership: Membership includes representation from these entities: (a) City of Seward (political representation and planning representation), (b) the Alaska Department of Transportation and Public Facilities (DOT&PF project management and Seward Airport maintenance), (c) Kenai Peninsula Borough (KPB), and (d) Federal Aviation Administration (FAA). DOT&PF Leasing will be consulted through DOT&PF project management.

Issues-based Membership: Membership includes those knowledgeable in: (a) floodplains (KPB Seward-Bear Creek Flood Service Area); (b) adjacent landowner planning processes (Alaska Railroad Corporation); (c) airport operations (users, DOT&PF, and FAA), and (d) local, state, and federal planning.

	Name	Affiliation, Organization/Title	Perspective/Knowledge Brought to the Conversation
Aircraft/Airport User Membership			
Member 1	Brandon Anderson	Civil Air Patrol	Lease holder/search and rescue
Member 2	Dennis Perry	Lease Holder, GA Pilot, Community Member	Local GA/Lease Holder (member selected by GA group members to represent the group)
Member 4	Dan Mahalak	KPB Seward/Bear Creek Flood Service Area, Water Resource Manager	Flood planning/mitigation Borough planning
Member 5	Jim Kubitz or designee	Vice President, Alaska Railroad Corporation	Adjacent landowner Aligning project/planning processes
Member 6	Sean Montgomery	DOT&PF	Seward Airport maintenance
Local, Borough, State Membership			
Member 7	City Manager Jim Hunt or designee	City of Seward, Political Realm	City perspective: political realm
Member 8	City Manager Jim Hunt or designee	City of Seward. Local Planning Realm	City perspective: local planning realm
Member 9	Barbara Beaton, P.E. & Joy Vaughn, P.E.	DOT&PF	Project management, DOT&PF Central Region Design and Engineering
Member 10	Mike Edelmann	Planning, FAA	FAA perspective
Consultant Team			
	Royce Conlon	PDC Inc. Engineers	Project management, aviation planning and design
	Carla SlatonBarker/Robin Reich	Solstice Alaska	Public involvement, facilitation



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Department of Transportation
and Public Facilities

DESIGN & ENGINEERING SERVICES
Central Region Aviation Design

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TDD: 907.269.0473
TTY: 800.770.8973
Fax: 907.243-4409

October 8, 2014

Mike Edelmann
Federal Aviation Administration, Alaska Region (AAL-618)
222 W. 7th Ave, M/S #14
Anchorage, AK 99513-7587

Subject: Seward Airport Improvements Project: Stakeholder Working Group

Dear Mr. Edelmann:

The Alaska Department of Transportation and Public Facilities (DOT&PF), in association with the Federal Aviation Administration (FAA), is proposing to improve the Seward Airport. The project's primary purpose is to make improvements that will substantially reduce further damage to airport facilities caused by the frequent flooding of the Resurrection River. The proposed project will also include runway/taxiway reconstruction, pavement rehabilitation, new airport lighting and an electrical enclosure building, new navigational aids, additional fencing, and erosion control/armor protection.

To maintain regular communication between the project team and key members of the public, we are forming a Stakeholder Working Group (SWG). On behalf of the DOT&PF, I would like to formally invite you to become a member of the SWG.

To help you get acquainted with the purpose of the Stakeholder Working Group, enclosed are a Stakeholder Working Group Roles sheet and a group membership list. Once the group is formed we will provide a more detailed schedule of SWG meetings. In general, we anticipate monthly communication in these forms: in-person meetings in Seward, teleconference meetings, or individual data-gathering conversations by phone or in person.

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friends. Please confirm your intention to become a member by contacting Solstice Alaska Consulting, who is coordinating stakeholder and public participation, via email at solsticeak@solsticeak.com at your earliest convenience. If you would like to designate another person to represent your organization, please provide that person's contact information. Additional project information can be found soon at www.dot.state.ak.us/creg/sewardairport/.

Sincerely,



Barbara J. Beaton, P.E.
Project Manager, DOT&PF

cc: Royce Conlon, P.E., Project Manager, PDC Inc. Engineers
Robin Reich and Carla SlatonBarker, Solstice Alaska Consulting

Enclosures: Stakeholder Working Group Roles, Stakeholder Working Group Membership List

Roles of the Stakeholder Working Group

What is the Seward Airport Improvements Project Stakeholder Working Group?

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What is the role of the Project Team in the Stakeholder Working Group?

- Inform the working group about the process.
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Seward Airport Improvements Project Stakeholder Working Group (SWG) Membership

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Local, Borough, State Membership			
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Member 10	Mike Edelmann	Planning, FAA	FAA perspective
Consultant Team			
	Royce Conlon	PDC Inc. Engineers	Project management, aviation planning and design
	Carla SlatonBarker/Robin Reich	Solstice Alaska	Public involvement, facilitation



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Department of Transportation
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DESIGN & ENGINEERING SERVICES
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PO Box 196900
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Phone: 907.269.0617
Toll Free: 800.770.5263
TDD: 907.269.0473
TTY: 800.770.8973
Fax: 907.243-4409,

October 8, 2014

City of Seward
Jim Hunt
PO Box 167
Seward, AK 99664

Subject: Seward Airport Improvements Project: Stakeholder Working Group

Dear Mr. Hunt:

The Alaska Department of Transportation and Public Facilities (DOT&PF), in association with the Federal Aviation Administration (FAA), is proposing to improve the Seward Airport. The project's primary purpose is to make improvements that will substantially reduce further damage to airport facilities caused by the frequent flooding of the Resurrection River. The proposed project will also include runway/taxiway reconstruction, pavement rehabilitation, new airport lighting and an electrical enclosure building, new navigational aids, additional fencing, and erosion control/armor protection.

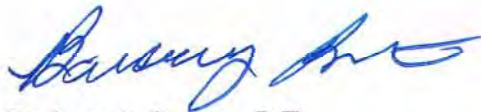
To maintain regular communication between the project team and key members of the public, we are forming a Stakeholder Working Group (SWG). On behalf of the DOT&PF, I would like to formally invite the City of Seward's participation on the SWG and ask that you designate two people to become members of the group: one person from the planning department and another person who is an elected official (or their designee).

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Sincerely,

A handwritten signature in blue ink, appearing to read 'Barbara J. Beaton', with a stylized flourish at the end.

Barbara J. Beaton, P.E.
Project Manager, DOT&PF

cc: Royce Conlon, P.E., Project Manager, PDC Inc. Engineers
Robin Reich and Carla SlatonBarker, Solstice Alaska Consulting

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THE STATE
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GOVERNOR SEAN PARNELL

Department of Transportation
and Public Facilities

DESIGN & ENGINEERING SERVICES
Central Region Aviation Design

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Anchorage, Alaska 99519-6900
Phone: 907.269.0617
Toll Free: 800.770.5263
TDD: 907.269.0473
TTY: 800.770.8973
Fax: 907.243.4409.

October 8, 2014

Jim Kubitz
Alaska Railroad Corporation
PO Box 107500
Anchorage, AK 99510-7500

Subject: Seward Airport Improvements Project: Stakeholder Working Group

Dear Mr. Kubitz:

The Alaska Department of Transportation and Public Facilities (DOT&PF), in association with the Federal Aviation Administration (FAA), is proposing to improve the Seward Airport. The project's primary purpose is to make improvements that will substantially reduce further damage to airport facilities caused by the frequent flooding of the Resurrection River. The proposed project will also include runway/taxiway reconstruction, pavement rehabilitation, new airport lighting and an electrical enclosure building, new navigational aids, additional fencing, and erosion control/armor protection.

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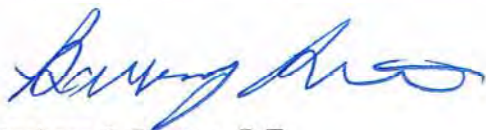
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Sincerely,



Barbara J. Beaton, P.E.
Project Manager, DOT&PF

cc: Royce Conlon, P.E., Project Manager, PDC Inc. Engineers
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Enclosures: Stakeholder Working Group Roles, Stakeholder Working Group Membership List

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October 8, 2014

Kenai Peninsula Borough
Dan Mahalak
PO Box 2646
Seward, AK 99664

Subject: Seward Airport Improvements Project: Stakeholder Working Group

Dear Mr. Mahalak:

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Sincerely,

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Barbara J. Beaton, P.E.
Project Manager, DOT&PF

cc: Royce Conlon, P.E., Project Manager, PDC Inc. Engineers
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October 8, 2014

DOT&PF Maintenance
Sean Montgomery
PO Box 1327
Soldotna, AK 99669

Subject: Seward Airport Improvements Project: Stakeholder Working Group

Dear Mr. Montgomery:

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Project Manager, DOT&PF

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October 8, 2014

Dennis Perry
PO Box 1802
Seward, AK 99664

Subject: Seward Airport Improvements Project: Stakeholder Working Group

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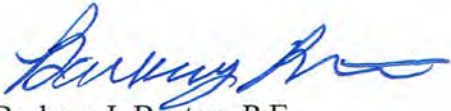
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