


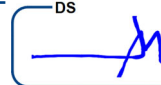
# MEMORANDUM


# State of Alaska

Department of Transportation & Public Facilities  
Planning & Program Development  
Headquarters

**TO:** Ryan Anderson, P.E.  
Commissioner

**DATE:** May 10, 2023

**THRU:** Katherine Keith  Deputy Commissioner  
**THRU:** James Marks, Director  Planning & Program Development

**FROM:** Maren Brantner  STIP Manager, Planning & Program Development

**TELEPHONE NO:** (907) 465-6981

**SUBJECT:** 2020-2023 Administrative  
Modification #17

This is Administrative Modification #17 to the 2020-2023 Alaska Statewide Transportation Improvement Program (STIP). This revision requests a funding increase for Need ID 27766 Ketchikan - So. Tongass Highway - Tongass Ave Improvements to cover unanticipated expenses according to the current engineer's estimate. According to the STIP Revisions Procedures, these financial changes qualify as an Administrative Modification, as the increases fall within the cost threshold guidance.

These revisions are effective immediately upon approval by the Commissioner. This Administrative Modification will be posted to the STIP web page and the changes will be incorporated into the approved STIP document in the form of this approved memo.

The public notice and comment provisions of the regulations were addressed for these projects during their inclusion in prior approved STIPs. Fiscal constraint is maintained because the increase in programmed funds is minimal, and the funding request will move forward only with available obligation limitation.

This STIP revision was developed in compliance with Title 23 Code of Federal Regulations Section 450 and the State planning regulations (17 AAC 05.195). This project is not in a maintenance or non-attainment area, as such no conformity analysis is required.


As specified in 23 CFR §450.218, the State certifies that the transportation planning process is being carried out in accordance with all applicable requirements of:

- (1) 23 U.S.C. 134 and 135, 49 U.S.C. 5303 and 5304, and this part;
- (2) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 200d-1) and 49 CFR part 21;

- (3) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (4) Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (5) 23 CFR part 230, regarding implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (6) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.* and 49 CFR parts 27, 37, and 38);
- (7) Sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving federal financial assistance;
- (9) Section 324 of Title 23 U.S.C., regarding the prohibition of discrimination based on gender; and,
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Attachments:      Admin Mod 17 Spreadsheet  
                         Admin Mod 17 Request Email

Approved:

DocuSigned by:  


5/18/2023

3BFC855630834FF...  
Ryan Anderson, Commissioner

\_\_\_\_\_  
Date

Cc: Liz Balstad, Federal Aid Program Manager, Planning & Program Development, DOT&PF  
Ned Conroy, Transportation Planner, FTA  
Marie Heidemann, Planning Chief, Planning & Program Development, DOT&PF  
Julie Jenkins, Acting Statewide Program Team Lead, FHWA  
James Marks, Director, Planning & Program Development, DOT&PF  
Adam Moser, Program Development Cheif, Planning & Program Development, DOT&PF

2020-2023 STIP Administrative Modification 17

Project										Approved Amendment 5				Pending Administrative Modification 17						
Need ID: 27766 Name: Ketchikan - So. Tongass Highway - Tongass Ave Improvements										Ph	Fund	FFY22	FFY23	After 2023	Ph	Fund	FFY22	FFY23	After 2023	
Program	Region	2013 Election District	Place Name	Highway	Primary Work	Bridge #s														
NHS	S	36 - Ketchikan/Wrangell/ Metlakatla/Hydaburg	Ketchikan	South Tongass Highway	System Preservation						2	NHPP	136,455	0		2	NHPP	136,455	113,712	
Description: Resurface pavement and construct improvements along South Tongass Highway between Hoadley Creek Bridge and the Tongass Avenue Viaduct in the vicinity of Elliot Street.										4	AC	0	10,916,400		4	AC	0	12,553,860		
										7	NHPP	454,850	0		7	NHPP	0	45,485		
										7	SM	45,150	0		7	SM	0	4,515		
<b>Totals:</b>												650,000	12,000,000	10,916,400			150,000	13,975,000	12,553,860	

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MAS

DS  
M

**Certificate Of Completion**

Envelope Id: 55693BDEEBAC4DDF83F108A2BCAF3B14	Status: Completed
Subject: Complete with DocuSign: MODIFIED_20012_Memo_2020-2023 STIP Admin Mod 17	
Source Envelope:	
Document Pages: 3	Signatures: 0
Certificate Pages: 4	Initials: 4
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Disabled	Deborah Jones
Time Zone: (UTC-09:00) Alaska	PO Box 110206
	Juneau, AK 99811
	deborah.jones@alaska.gov
	IP Address: 158.145.15.25

**Record Tracking**

Status: Original 5/10/2023 9:42:09 AM	Holder: Deborah Jones deborah.jones@alaska.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: State of Alaska	Location: DocuSign

**Signer Events**

Maren Brantner  
Maren.Brantner@alaska.gov  
Security Level: Email, Account Authentication (None)

**Signature**



Signature Adoption: Pre-selected Style  
Using IP Address: 10.6.72.45

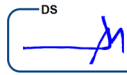
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Sent: 5/10/2023 9:44:01 AM  
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Signed: 5/10/2023 11:07:25 AM

**Electronic Record and Signature Disclosure:**

Accepted: 3/31/2023 3:31:33 PM  
ID: b4a26a75-59a4-4a3f-97dc-8cd3ce72a576  
Company Name: State of Alaska

James Marks  
James.Marks@alaska.gov  
Director  
James Marks  
Security Level: Email, Account Authentication (None)



Signature Adoption: Drawn on Device  
Using IP Address: 24.237.1.226  
Signed using mobile

Sent: 5/10/2023 11:07:27 AM  
Resent: 5/15/2023 5:35:43 AM  
Viewed: 5/15/2023 6:50:44 AM  
Signed: 5/15/2023 6:50:57 AM

**Electronic Record and Signature Disclosure:**

Accepted: 11/9/2022 8:42:41 PM  
ID: 44ba2e9d-3683-4bf8-b92a-606028e29633  
Company Name: State of Alaska

**In Person Signer Events      Signature      Timestamp**

**Editor Delivery Events      Status      Timestamp**

**Agent Delivery Events      Status      Timestamp**

**Intermediary Delivery Events      Status      Timestamp**

**Certified Delivery Events      Status      Timestamp**

**Carbon Copy Events      Status      Timestamp**

Admin Email  
dot.planning.admin@alaska.gov  
State of Alaska  
Security Level: Email, Account Authentication (None)



Sent: 5/15/2023 6:50:58 AM

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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**Electronic Record and Signature Disclosure:**  
Accepted: 2/27/2023 2:55:22 PM  
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Company Name: State of Alaska

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Certified Delivered	Security Checked	5/15/2023 6:50:44 AM
Signing Complete	Security Checked	5/15/2023 6:50:57 AM
Completed	Security Checked	5/15/2023 6:50:58 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

Please read this Electronic Records and Signature Disclosure (ERSD). It concerns your rights regarding electronically undertaking, and the conditions under which you and the State of Alaska agree to electronically undertake, the transaction to which it relates (the “TRANSACTION”).

### **Consent to Electronically Undertake the TRANSACTION**

You can electronically undertake the TRANSACTION only if you confirm that you meet the following requirements by selecting the box next to “I agree to use electronic records and signature” (the “AGREE BOX”):

1. you can fully access and have read this ERSD;
2. you can fully access all of the information in the other TRANSACTION records;
3. you can retain all of the TRANSACTION records in a form that you will be able to fully access for later reference;
4. you consent to undertake the TRANSACTION electronically; and
5. you are authorized to undertake the TRANSACTION. (Please note that falsely undertaking the TRANSACTION may subject you to civil liabilities and penalties and/or to criminal penalties.)

If you cannot or are not willing to confirm each of these five things, do not select the AGREE BOX.

### **Withdrawing Consent**

If you select the AGREE BOX, you can withdraw your consent to electronically undertake the TRANSACTION at any time before you complete the TRANSACTION: simply do not finalize it. The only consequence of withdrawing your consent is that you will not finalize the TRANSACTION.

If you select the AGREE BOX, your consent will apply only to this TRANSACTION. You must separately consent to electronically undertake any other transaction with the State of Alaska.

### **Paper Option for Undertaking the TRANSACTION**

You may undertake the TRANSACTION with the State of Alaska using paper records. (State of Alaska employees who want to undertake the TRANSACTION in paper should contact the agency responsible for the TRANSACTION.) Print the paper records on the website of the State of Alaska agency responsible for the TRANSACTION, or request them from the agency. The State of Alaska homepage is at <http://alaska.gov/>.

### **Copies of TRANSACTION Records**

After completing the TRANSACTION but before closing your web browser, you should download the TRANSACTION records. Or you can download the records within 30 days after

completing the TRANSACTION using the link in the DocuSign email sent to the email address you used to complete the TRANSACTION. The State of Alaska will not provide a paper copy of the TRANSACTION records as part of the TRANSACTION. Under the Alaska Public Records Act (APRA), AS 40.25.100–.295, you can request a copy from the agency responsible for the TRANSACTION, but if too much time has passed, the agency may no longer have the records when you make your request. If required under the APRA, the agency will charge a fee.

### **Required Hardware and Software**

For the minimum system requirements to electronically undertake the TRANSACTION, including accessing and thereby retaining the TRANSACTION records, visit <https://support.docusign.com/guides/signer-guide-signing-system-requirements>. These requirements may change. In addition, you need access to an email account.

### **How to Contact the State of Alaska**

To ask a question on this ERSD or the DocuSign document generated after you complete the TRANSACTION or on using DocuSign to electronically undertake the TRANSACTION, contact the Alaska Department of Administration at either of the following addresses:

State of Alaska  
Department of Administration  
550 West 7th Avenue  
Suite 1970  
Anchorage, AK 99501  
Reference: DocuSign

[doa.commissioner@alaska.gov](mailto:doa.commissioner@alaska.gov)  
Subject: DocuSign

To ask any other question on the TRANSACTION records or to update the information for contacting you electronically, contact the State of Alaska agency responsible for the TRANSACTION using the contact information in the TRANSACTION records or, if those records contain no contact information, using the contact information on the agency's website. Again, the State of Alaska homepage is at <http://alaska.gov/>.